



Client Name / Business name	Private Forestry Service Queensland Incorporated
Date(s) of review:	Thursday 7 th and Friday 8 th December 2017.
Type of review	Post-certification annual surveillance
Site visited (include address)	8 Fraser Road, Gympie, Queensland 4570, and associated forest sites detailed in Table 1 below that PFSQ currently manages and are in its Defined Forest Area (DFA).
Certification standard	AS 4708:2013
Scope of activities within the scope of certification (short description)	Forest management for range of purposes and products.
Scope of the audit / review	Criteria 0, 1, parts of 2, then 8 and 9 of the AFS requirements.
Names of review team members:	Wayne Tibbits.
Name of Global-Mark Client Manager, and signatory to this report:	Wayne Tibbits
Brief description of the FMU / DFA	As the forest manager for other landowners, PFSQ has management agreements for their DFA that is listed in the "DFA Register".
Guidance as to how to obtain further details of the DFA may be accessed	PFSQ's website [PFSQ.net] has five satellite image maps showing the DFA. These are at the scale of 1:250,000.
The area of the DFA as advised by AFSL (including updates)	About 8,861 hectares. For more details see elsewhere in the report.
Any applicable qualifications for the scale and intensity as referred to in AS4708	Operational activities involve intensively applied silviculture, for plantations or reforestation. This is more so in terms of labour and procedures, rather than in terms of scale or other resources.
Exclusions to the standard/management system	Only those that may not apply to the FMU in the DFA.
Name of Management Representative	Kaara Shaw

Review team declaration:

We confirm that for the purpose of this review:

- We did not have any conflict of interest with and is fully independent from the company listed above
- We had the review team has sufficient resources, and competences to complete its review and reach its conclusions,
- We had the appropriate credentials to perform this review in accordance with Global-Mark and applicable accreditation requirements.

Comment and disclaimer on this report:

- This report does not and should not be seen as advice. Please consult a qualified advisor or consultant for advice.
- Due to the sampling nature of third party business reviews, the time available and samples size, some issues, non-compliances or improvements might not have been identified in the present report. This does not imply that these issues do not exist, or are in compliance. Employees, management and other stakeholders of the organization need to and are responsible for, continuously identifying and taking necessary controls to ensure continued compliance with the standard(s), and improvement.
- Readers of this report should make judgement taking the above into account.
- The report is confidential, and is owned by the organization listed above, Global-Mark Pty Ltd and the review team members who participated in its preparation. The summary of it is publicly available through Global-Mark.
- Global-Mark reserves the right to make this report available to regulators, and/or funding providers if requested.

Attendance to opening and exit meeting (please refer to separate attendance sheet as part of PDF of report)

Name (s)	Opening meeting	Closing meeting
See attendance sheet.	<input type="checkbox"/> Yes : <input type="checkbox"/> No	<input type="checkbox"/> Yes : <input type="checkbox"/> No



1 Review team conclusions

Throughout this report Private Forestry Service Queensland Incorporated is abbreviated as PFSQ and may also be described as the organisation or the forest manager. The objective of this review was to assess the level of conformance to the above standard, and the ability of the organisation's management system to effectively control its business processes in the DFA.

The audit comprised the first day in the field and the second in the office, where observations were made, documents inspected and discussions held. The audit team gathered objective evidence for evaluating conformance or non-conformance with all the requirements of the standard and this evidence is reported in part 3 below.

Field sites and office visited:

Prior to this review the audit team leader had discussions with PFSQ concerning the field sites to visit. Due to the spread out nature of their DFA coupes and active operations, the decision was made to focus the attention of this audit on the plantation/reforestation forest management units [FMU], with sampling of properties west of Ipswich. Global-Mark did not apply any sampling metrics nor randomisation as effectively all the sites were incorporated in the visits. The coupes visited are listed in Table 1 shown below. During the audit we traversed by foot or vehicle across most sites and generally covered several areas at each. Photographs were taken during these visits and some are included in this report.

Defined Forest Area:

As previously reported the DFA managed by the organisation is not owned by PFSQ but is that of other private landowners [individuals or corporations] that PFSQ manages on their behalf, through management agreements. These areas have been in the DFA at previous audits and range in size from a few hectares to over 1,000 hectares. The extent of the DFA estate on the basis of information supplied at this audit is about 8,661 hectares of native forest and plantations.

AFS criteria assessed:

At this review we observed in PFSQ: a system for clearly defining its DFA with a chain of custody in place; a reliable approach to systematic management; ways to protect and maintain natural, cultural, social, recreational, religious and spiritual heritage values; and, ways to protect and enhance social and economic benefits.

We believe that the organization listed above at the site(s) listed above has the capability to systematically meet the requirements of the Australian Forestry Standard and for the activities/products and sites listed on the Global-Mark scope of certification.

Table 1 - List of field sites visited 2017.

Sites visited	Forest Management Unit [FMU] type & features	Operations active (within +3 months of audit)
Mutdapilly - Property of Ipswich Regional Council with an area allocated to Cherish Foundation. This site was visited in 2016.	'Offset Revegetation Project' to restore 61 hectares with native forest species and PFSQ to maintain this for five years.	Weed control along tree rows. Fireweed management.
Calvert - This is a new site not visited before.	New 'Offset Revegetation Project'.	Site preparation completed the day before the visit.
Grandchester SEQ Catchments - Property of Ipswich Regional Council with an area allocated for offset. This site was also visited in 2015 and 2016.	'Offset Revegetation Project' started 2013 with native forest species and PFSQ to maintain this for five years.	Inactive site.
Grandchester Cherish Foundation - Property of Ipswich Regional Council with an area allocated for offset. This site was also visited on the surveillance audits December 2013, 2015 & 2016.	'Offset Revegetation Project' started 2014 with native forest species and PFSQ to maintain this for five years.	Weed control spray with last operation completed in previous three months.



2 Review teams findings (major, minor non-conformities) or observations

At the conclusion of this review the following presents the status of new and existing findings:

Number of findings: [Totals are a field that the auditor can update by right mouse click.]

Finding Details	# Major non-conformities	# Minor non-conformities	# Observations	Total
Findings from previous audit(s) at start [№ 37-40]	0	0	4	4
Findings from above closed during this audit [№ 37-40]	0	0	4	4
New findings opened during this audit [№ 41-42]	0	0	2	2
New findings closed during this audit	0	0	0	0
Findings open at the end of this audit [№ 41-42]	0	0	2	2

Mandatory reporting

Effectiveness of the management system (including internal audits and corrective action tool) - Comment based on audit observations and previous audit findings / history.	Review Log contains the corrective action log, into which Global-Mark audit findings were entered. These with internal audits of operations appear effective.
Description of the DFA register used that has details of all separately described blocks or forest management units.	DFA is recorded in the PFSQ Defined Forest Area_04102017, hence current as at 4/10/2017. The website has five satellite maps of the DFA at 1:250,000 scale.
Description of the system that can track additions and/or deletions to the DFA between audits and that can provide areas and maps of any changes	Records in this spreadsheet go back to 2010-2011.
Have there been any significant changes to the DFA and if so when did they advise Global-Mark?	There are three FMU types: native forest, plantation and re-forestation. These have been there for many years. The total in DFA is now 8661 hectares [ha], with 4,501 ha and 4,139 ha in the native forest and re-forestation types. 12 months ago it was 4,700 hectares.
How does and when did the client provide AFSL with an annual statement confirming the current DFA?	Sending an email during the year does this.
Has there been any breach of regulatory requirements within the scope of certification to AS 4708, and when and how did the client advise Global-Mark?	No.

Summary of the most important observations, positive, negative including considerations of compliance risks arising from activities of relevant stakeholders.

All 'Offset Revegetation Project' sites, though less than five years old, were visibly healthy with high survival, species diversity and acceptable growth.
The organisation fills a unique space in that of AFS certified forest managers, with particular focus on projects that are not largely based on wood production economic models.
In light of the small scale of the organisation and its activities, Global-Mark has had discussions with PFSQ and decided that there are clear benefits of two rather than three surveillance audits in a three-years certification cycle. It is noted that over the previous six years, Global-Mark did seasonal sampling. Global-Mark has prepared a new post-certification plan with annual sampling in late spring and summer that will coincide with many key active operations, such as establishment and harvesting.



This is the end of the summary report that can be made publically available by the client.